



## HOW TO PREPARE FOR A SURVEY

# PREPARATION IS KEY

Preparing for your survey saves you time and money!

- Clear access to all key areas such as the wheelhouse and engine room, clear away/tidy any equipment that does not need to be surveyed (nets, pots, etc.)
- Open and ventilate any voids that are due for survey for at least 24 hrs. If you need to arrange forced ventilation, please do so.
- Find your most recent Certificate of Survey, SMS and any other documentation, have it out ready for your surveyor. This ensures we survey all items required and if your vessel is 'grandfathered', inspect to the correct standard.
- Provide vessel equipment list, ensures all equipment is on board and in good working order. Replace out of date equipment e.g. first aid supplies, life jacket lights, flares and fire extinguisher prior to the survey where possible. Leave the list and items out for the surveyor.
- If at all possible; have any systems which need to be inspected by a specialty/third party inspected prior to the survey and have the reports or certificates handy.

This may include:

- Fixed Fire Systems
- Portable Fire-Fighting Equipment/BA Systems
- LPG Systems
- Compass
- Radio & Communication Systems
- Cranes & Lifting Gear
- Megga & Electrical Tests

If this cannot be arranged prior, you can send us copies of the test reports once completed, keep in mind that we cannot forward your report to AMSA until all information is provided.

Also:

- Void space - vent all void spaces and clean out any debris
- Fuel tanks - open all fuel tanks and vent
- Bilges - clean bilges & make sure they are free of water/oils and debris. Make sure limber holes are clear
- Anchor lockers - remove all chain from locker, flake out evenly for inspection

Occasionally, we need to do highly specialised survey related activity.

This can include: Sea Trials, Inclining Experiments or Lightship checks, CMID inspections, Stability Proof Tests, Bollard Pull, Non-destructive testing including ultrasonics, moisture meter tests, and many others.

These are done differently for different boats; when they are required, we will discuss the process with you in detail to allow you to prepare fully.